

Student Accommodation Information & Application

Toi Ohomai Institute of Technology has student accommodation available for rental which is adjacent to the Windermere Campus in Poike/Windermere.

The accommodation consists of separate houses which each have two to four bedrooms. The bedrooms are lockable and furnished with a double bed, drawers, wardrobe, study desk and chair. The living areas and bathrooms are shared. The houses are fully furnished with washing machine, fridge/freezer, microwave, couches, dining table and chairs, television, crockery, essential cooking appliances and utensils. Students need only provide their own linen.

The rent will cover electricity and water at expected normal levels of use. Students will be expected to meet the cost of any excessive use of water or electricity.

PRIORITY ALLOCATION AND CRITERIA

Applications for Toi Ohomai Institute of Technology accommodation will be processed and accepted as they are received, and priority for allocation of accommodation will be based on students meeting all of the following criteria:

- First year Toi Ohomai Institute of Technology students who are enrolled or have been offered a place on a programme
- Students whose normal residence is in excess of 50 km from the Windermere Campus, or if living within that area there is a need for more supportive housing
- Students enrolled/enrolling in a programme of one year or more in duration, or where the programmes follow on to combine for one or more years
- Students aged 22 years or under

FEES (fees are approximate as they are subject to review each year)

• **Initial Minimum Payment**

An initial minimum payment of \$1,135.00 is required to secure a room and confirm your acceptance of the accommodation offer. The initial payment includes the *bond (\$680), two weeks rent in advance (\$340) and a non-refundable administration fee (\$115).

All contractual arrangements including payments, rules and regulations will be administered by Toi Ohomai Institute of Technology's Accommodation Manager.

* Early departure prior to the agreed end date of the rental will result in the loss of the bond.

• **Rent**

\$170 per week

• **Payment Options**

Rent must be paid in advance according to the following payment options:

- a) \$170 per week paid in advance by direct credit
- b) Total fee for the entire period of rent paid prior to occupancy

ACCOMMODATION MANAGER

Management of tenancy is through a rental agency contracted by Toi Ohomai Institute of Technology.

APPLICATION PROCESS

1. Complete the application form and return to:

Facilities Department
Toi Ohomai Institute of Technology
Private Bag 12001
Tauranga 3143

Email: boypaccomm@toiohomai.ac.nz

2. Your application will be acknowledged.
3. Places will be allocated in October/November each year and students notified of the outcome.
4. Students who are not successful in gaining a place will be placed on a waitlist in case vacancies arise throughout the year.

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1. PERSONAL INFORMATION

Family Name	Date of Birth
First Names	Preferred Name
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>	
Address	
Phone	Mobile
Email	

2. EMERGENCY CONTACT

Name	
Address	
Phone	Relationship to the Applicant

3. TOI OHOMAI INSTITUTE OF TECHNOLOGY PROGRAMME OF STUDY

Programme
Start Date: / / Finish Date: / /

4. DATES ACCOMMODATION REQUIRED

Start Date: / / Finish Date: / /
Special Requirements

PRIVACY ACT

Applicants are advised that Toi Ohomai Institute of Technology will use the information provided on this application form (and any other forms in relation to accommodation) in accordance with the Privacy Act 1993. You hereby agree to Toi Ohomai Institute of Technology and its agents making enquiries to establish your credit worthiness and to assist in supplying you with accommodation.

Signature _____ **Date** _____

PLEASE RETURN THIS APPLICATION FORM TO:

Facilities Department, Toi Ohomai Institute of Technology, Private Bag 12001, Tauranga 3143,
or email to boppaccomm@toiohomai.ac.nz.

OFFICE USE ONLY	
Date rec:	Ack sent:
Enrolled:	Accepted application:
Start date :	End date:
Notes:	